

By- Laws
Granite City Alumni Association
Approved_____

Article 1: NAME

The Granite City Alumni Association (GCAA) is the official affiliation for interested individuals and graduates from Granite City High School, in Granite City, Illinois, including GCHS North and GCHS South. The GCAA has been recognized as such by the Granite City School District #9 Board of Education on _____

Article 2: AFFILIATION

GCAA is an affiliate of the incorporated Granite City Area Community Foundation (GCACF) and agrees to adhere to the guidelines by which the GCACF is bound in Section 501 (c) 3 of the IRS tax code, including the restrictions on dispersing GCAA assets to members, directors, officers or any other person except for services rendered. The GCAA also agrees to not devote a substantial portion of its activities towards influencing legislation. Nor shall the GCAA participate in any political campaign on behalf of a candidate for public office.

GCAA agrees to allow the GCACF to serve as its official treasurer of receipts and disperse assets as requested by the GCAA. GCAA reserves the right to appoint a treasurer to keep an unofficial record of its receipts and debits.

Article 3: MISSION

GCAA will support Granite City School District #9 and the surrounding community through advocacy, volunteerism, facilitation of communication and preservation of the spirit and traditions of the Granite City School District.

Article 4: MEMBERSHIP

GCAA considers an individual a “member” when his membership application is accepted and all profile information for a member remains accurate. “Active members” for a year are members who have upgraded their membership to any level requiring paid dues. “Charter members” are members who have joined prior to January 1, 2019 and have remained current on their dues since that date or have joined the GCAA within 1 year of graduation and stayed active on their dues since joining.

GCAA identifies three classifications of membership:

- Graduate- A member who received a verifiable diploma from GCSD9.
- Classmate- A member who attended, but did not graduate from a Granite City High School
- Alumni by Choice- A member who freely joins GCAA but is not a graduate or classmate

Article 5: ADMINISTRATION

Section 1: Officers

The Management Committee is the group charged with implementing the GCAA mission statement, planning events, awarding scholarships, making policy and procedural decisions, and negotiating and agreeing to contracts for the Granite City Alumni Association. GCAA Management Committee shall consist of the following officers chosen by plurality vote of the Management Committee:

- **President-** Convenes and presides over regular meetings of the Management Committee to create strategies to satisfy the mission of GCAA. Shall prepare and disseminate regular meeting agendas and maintain the official files of all current business. Serves as the primary representative of GCAA. Tasked with actively identifying members of subcommittees and subcommittee chairpersons. President shall possess access to all financial, electronic, communicative and security items. President must be re-elected annually by a plurality vote of the Management Committee.
- **Vice-President-** Presides over regular meetings when the President is not in attendance. Participates in strategic planning with the President. Vice President must be re-elected annually by a plurality vote of the Management Committee.
- **Recording Secretary-** Keeps the official minutes of regular meetings and is tasked with officially recording and submitting meeting minutes to all members of the Management Committee for review in a timely manner after a regular meeting. Recording Secretary must be re-elected annually by a plurality vote of the Management Committee.
- **Treasurer-** Shall keep the unofficial record of all receipts and debits of the GCAA. Required to submit bills for payment and make deposits with the GCACF in a timely manner upon reception. Shall work in conjunction with the Treasurer of the GCACF to compare and rectify the official and unofficial accounts of the GCAA at least once annually. Shall prepare a financial report for the Management Committee as requested or at least once annually
- **Ex-Officio-** The Management Committee reserves the right to name a GCSD9 employee or administrator as an ex-officio officer for advisory purposes only. The ex-officio officer shall be a non-voting position on the Management Committee.

All officer vacancies may be filled by a majority vote of the Management Committee.

Section 2: Standing Committees

Standing committees shall have specific and perpetual task. Membership of a standing committees shall consist of a majority of Management Committee members

- **Media Committee-** Shall maintain contact with GCSD9 staff about events, information, and accomplishments occurring within the school district that would be of interest to the GCAA membership. Administer the GCAA presence on social media, including the dissemination, approval and maintenance of posts and comments. Shall be responsible for maintaining and updating all information hosted on the GCAA website located at www.granitecityalumni.org. Responsible for receiving information

from the other officers to post on the website. Information and links should remain current and accessible.

Section 3: Ad hoc Committees

Ad hoc committees may be formed on an as-needed basis upon the majority approval of the Management Committee. No ad hoc committee may consist of more than 50% of the members of the Management Committee. Committees are required to report and appeal to the Management Committee for all official decisions. Any “Active Member” may serve on an ad hoc committee. Standing Committees may be formed as need arises for specific long term projects of the GCAA (Scholarships, Newsletters, Fundraising, etc.).

Section 4: Management Committee Membership

New members to the Management Committee are required to be Active Members and may be added by a 2/3 vote of the Management Committee. The Management Committee shall be limited to 15 total members. Members may be removed through resignation or a simple majority vote of the Management Committee. Reasons for possible removal include:

- Failure to regularly attend meetings
- Misrepresentation and/or mischaracterization of the GCAA and its mission
- Commitment and/or expenditure of funds without prior Management Committee approval

Section 5: Voting

All decisive votes of the Management Committee shall be a simple majority unless otherwise stated. A quorum of 5 members is required to conduct official business. Abstentions shall not count as “no” votes for the purpose of rendering decisions. Any member of the Management Committee may call for an official vote on a topic and an official vote may occur if two-thirds of the management committee agree to the previous question.

Section 6: Term Limits

Members of the Management Committee serve three year terms and may not serve more than two terms in succession. Members of the Management Committee who have completed their terms must be absent for at least one year before accepting an invitation to return to the committee.

Section 7: Meeting Dates

The Management Committee shall regularly convene on_____.

Article 6: HOLD HARMLESS

Granite City Alumni Association shall fully defend, indemnify, and hold harmless all members, including members of the Management Committee, from any and all lawsuits, demands, causes of action, liability, loss, damage and/or injury of any kind resulting in monetary or property loss in all claims and cases involving property damage, personal injury, equitable relief, or wrongful

death, whether brought by an individual, organization, governmental body or arising in a court of law while serving in the capacity of a representative of GCAA. This indemnification applies to and includes without limitation the payment of all penalties, fines, judgements, awards, decrees, attorney's fees, and related court costs.

Article 7: NONDISCRIMINATION

GCAA accepts, reflects and implements nondiscrimination polices of GCSD9 regarding Equal Opportunity (5:10), Title IX (5:10), Harassment (5:20), and Treatment of Students (7:20).

Article 8: EFFECTIVE DATE

These amended by-laws will become effective by a majority vote of the Management Committee present on _____ and will become effective immediately upon approval.